

## Job Description

<b>Job Title: Manager, FP&amp;A</b>	<b>Reports To (Title): Controller</b>	<b>Date Created: 6/27/24</b>
<b>Department: Finance/G&amp;A</b>	<b>Job Type:</b> <input checked="" type="checkbox"/> <b>Full-time</b> <input type="checkbox"/> <b>Part-time</b> <input type="checkbox"/> <b>Contractor</b>	

**SUMMARY OF JOB (brief description):** Soleno Therapeutics, Inc. (NASDAQ: SLNO), based in Redwood City, California, is a clinical-stage biopharmaceutical company developing novel therapeutics for the treatment of rare diseases. We are seeking a highly motivated accounting professional to join Soleno Therapeutics as a Financial, Planning and Analysis Manager. This role will be responsible for managing the forecast, results analysis and preparing reporting packages and will report to the Controller.

### RESPONSIBILITIES:

- Serve as administrator for the FP&A planning system (Vena)
- Develop and maintain the forecast through cross-functional department partnering
- Conduct financial modeling and reporting for the long-term financial plan
- Serve as the subject matter expert in corporate financial tracking and reporting
- Lead quarterly financial review meetings, including departmental actual vs. budget/forecast reports
- Clinical trials financial planning
- Collaborate with Finance/Accounting team during month and quarter end close
- Participate in Audit Committee and Board of Director reporting

### QUALIFICATIONS:

- Bachelor's degree in accounting, finance or related fields; MBA a plus
- Minimum 10 years of relevant FP&A experience, with a focus on the biotech and life sciences industry
- Ability to meet deadlines while demonstrating professionalism under pressure
- Ability to work independently and collaboratively in a fast-paced, dynamic environment.
- Strong attention to detail and ability to prioritize competing demands
- Strong verbal and written communication skills
- Strong analytical skills
- Advanced Excel skills, experience and expertise with FP&A planning software platforms, Vena preferred
- Strong accounting skills and experience with Sage Intacct or similar ERP systems
- Strong working knowledge of gross-to-net revenue recognition forecasting and accruals

**Salary Range:** \$140k - \$175k (Actual salary at the time of hire may vary and may be above or below the range based on various factors, including, but not limited to, the candidate's relevant qualifications, skills, and experience, as well as the location where this position may be filled.)

Please submit resumes to Soleno Therapeutics, Inc. at [hr@solenolife.com](mailto:hr@solenolife.com).